ABOUT THE PROGRAMME

Facilities are fundamentally important in providing more people with the opportunity to play tennis, and so adequate supply of tennis facilities in the right locations is essential. The ITF Facility Grant Programme (the Programme) gives ITF member nations the opportunity to apply for funding to:

1. Extend an existing NTC (works can include adding tennis courts to existing facility, installing lighting, building stands, installing fencing).
2. Maintain an existing facility (works can include resurfacing courts).

Costs associated with building clubhouses, toilets, locker rooms, lecture rooms, restaurants, fitness centres/gym are not eligible for funding under this Programme.

The Programme supports the ITF Development Department objectives to:

1. Increase participation in tennis worldwide for all ages, genders, playing standards and physical abilities.
2. Develop talented players, particularly those from nations that are both under-resourced and under-represented.

APPLICATIONS

Applicants must complete and submit all of the documents described in the appendix via the ITF National Association Portal.

ELIGIBILITY CRITERIA

Only National Associations that meet the following criteria are eligible for funding:

- Be in good standing with the ITF and their respective Regional Association - National Associations must have paid in full all applicable ITF and Regional Association subscription fees.
- Demonstrate that they are actively engaged with the ITF and their respective Regional Association to develop tennis.
- Support ITF2024, the ITF’s long-term plan for sustainable growth by collaborating and engaging with the ITF and their respective Regional Association through regular attendance at Annual General Meetings and regional meetings.
- Must have submitted a National Association Development Plan via the ITF National Association Portal.

Only projects that meet the following criteria are eligible for funding:

- Be identified as a priority for the nation and the region to support the development of a global facility infrastructure, and in particular for one or more under-resourced and under-represented nations.
- Be located where the National Association holds ownership or long-term (i.e. a minimum of 15 years) leasehold.
- Not include the cost of personal sports equipment or revenue (staffing, coaching) as such costs are not eligible for funding under the Programme.
- Be supported by government, National Olympic Committee, and/or local sponsors. Only jointly-funded projects are eligible for funding under the Programme.
- Retrospective funding is not available under this Programme – the Committee will not approve grants for work that has been completed or will be completed while the application is being considered.
ASSESSMENT CRITERIA

IMPACT – applicants must show how the proposed investment will (1) contribute to the growth in tennis participation, (2) provide training opportunities for talented players, and (3) be used to host national, regional and international tournaments.

Projects will be prioritised on the basis of the extent that they support the strategic delivery of national and regional needs, provide a good return on ITF investment (as measured by the contribution to the objectives of the Development Department as described above) and operate a best practice facility model that can be replicated elsewhere in the region.

SUSTAINABILITY – applicants must show the need and demand for the project to ensure the ITF Development Department’s objectives are achieved and the facility is maintained to a high standard.

Priority will be given to projects that have a viable business plan demonstrating operational efficiencies and a sustainability provision.

DELIVERABILITY – applicants must provide a detailed project plan for the delivery of facilities from inception to completion with realistic milestones. This should include a procurement strategy and delivery mechanism, project and risk management structures/plans that will mitigate risks to ensure successful delivery.

Priority will be given to projects that can provide a robust delivery plan (with key milestones) that is achievable within an agreed timescale.

DECISION MAKING

The ITF Facility Grant Programme will be administered by the ITF and applications will be assessed by a Facility Committee (the Committee) made up of the ITF President, ITF Chief Operating Officer, ITF Senior Executive Director of Integrity and Development, ITF Senior Executive Director of Finance and Administration and ITF Executive Director of Tennis Development. Only fully-completed applications will be considered. The Development Department will liaise with each relevant Regional Association prior to the meetings to ascertain the need and impact of the project in the region.

POSSIBLE OUTCOMES

Award – an offer of grant through an ITF agreement, subject to the project starting within six months of the award and being completed within 18 months of the start date. You will also be required to place a plaque at the facility to show that the ITF has funded the building/renovation of your facility.

Approved in principle – the project is supported in principle and subject to the applicant submitting additional information requested by the Committee, the application will be reconsidered at the next meeting.

Rejection – the project is not supported for specific reasons aligned to the criteria of the programme.

PAYMENT OF GRANT

Terms of payment will be stated in a letter of agreement. Payment will be made upon receipt of a claim form and supporting documents or invoices. Payments will be phased across the duration of the project as outlined in the award letter.
MONITORING, MEASUREMENT AND EVALUATION

Successful applicants will be required to monitor and report on all usage of the facility as required by the ITF. Photographic evidence of the development and delivery of an ITF-funded project (before, during and after photographs, and photographs of the facility in use once works are complete) is also required. (Advice on when and how to submit the photographs will be provided).

ITF STANDARDS

The ITF has standards in relation to anti-bribery, anti-slavery and the prevention of human trafficking. The Award Letter will provide further details on the ITF’s compliance and due diligence in this respect.

HOW DO WE USE THE INFORMATION?

The information you provide is used to demonstrate that the projects the ITF funds are making a positive impact. The data you provide is collated and analysed to produce various reports, enabling us to identify trends and allows us to see how your project is achieving against your original targets and relative to other projects.

The ITF produces an annual report which outlines in detail the impact that funded projects have made in that year. The information you provide is crucial in enabling us to produce this report and allows us to show the impact that the funding has achieved.

APPENDICES

Documents that must be provided in support of an application

- Online application via the ITF National Association Portal – please contact Rachel Woodward (development@itftennis.com) for further details on the application process
- Copy of lease / freehold
- Evidence of partnership funding
- Sports development plan
- Accounts data from previous year and income/expenditure forecast
- Child protection policy (if project has under 18s)
- Vulnerable adults policy (if project has disabled people)
- Additional supporting documents (if requested by the ITF)