Creating an account on the Tennis Europe Website
This guide assumes the person creating an account has a valid IPIN registered with the ITF.

To create an Account on the Tennis Europe website you must first open the website by going to: http://te.tournamentsoftware.com

On the top of this page are two buttons labeled “Login” and “Sign up”. Start the Account creation process by clicking Sign up. This will take you to the Account Creation wizard.
Step 1:

**Terms & Conditions:**

**General**

I declare to be aware of and will abide by the Rules of Tennis as approved by the International Tennis Federation, the Tennis Europe Junior Tour Rules and Regulations and the Tennis Europe Code of Conduct, as amended from time to time by Tennis Europe.

I agree that the personal data, which has been provided to Tennis Europe in connection with this entry, may be used for Tennis Europe communication purposes.

**IPTN requirements**

To play in the Tennis Europe Junior Tour, players must have registered with the IPTN for a Junior IPTN membership (International Player Identification Number). The player must also pay the annual IPTN fee, either by credit card during the registration process or during the annual renewal process for subsequent years. Alternatively, players may choose to pay the IPTN fee at the first tournament they play.

Players will not be allowed to enter an event until the IPTN registration is complete and the payment option has been selected. Neither a player be allowed to sign-in as an On-site Alternate or play as a Wild Card without having registered for the IPTN and paid the yearly IPTN fee.

**Warranty of Claims**

All players entering any Tennis Europe Junior Tour tournament agree, as a condition of their entry, that for themselves, their executors, administrators, heirs and personal representatives, all claims of any kind, nature and description are waived, including past, present or future against Tennis Europe, the tournament organizers and the National Association sanctioning such events.

**Anti-doping Policies**

All players entering any Tennis Europe Junior Tour events agree, as a condition of entry, to the following medical control:

Random doping control tests may be conducted at Tennis Europe Junior Tour events in accordance with Section 6 of the Constitution of the ITF Limited.

I agree to the terms & conditions

Review the Terms & Conditions and click the “I agree to the terms & conditions” box below the text.

Click the “Next” button to continue to step 2.
Step 2:

The top part of this page asks the user to specify a desired account name and password. These will become the login username and password after creating the account. The e-mail address fields must match and this e-mail address will be used to send confirmations to the user.

The bottom part of this page asks the user for his/her IPIN account details. Please fill in your IPIN Number and your IPIN password and click the “Verify” button. The result line will display the result of this IPIN verification. A successful verification will activate the “Submit” button on the bottom right of the page. Clicking the “Submit” button will create the account. Afterwards the user is redirected to the login page.
Common IPIN Verification errors;

1: The following message means that the IPIN Number cannot be found by the ITF or the IPIN Password is incorrect. Please check the IPIN Number and password and try again. Contact the ITF should you be unable to successfully verify your IPIN.

   **IPIN Number:** XXXXXXXX  
   **IPIN Password:** *********  

   **Result:** Invalid IPIN Account details.

   *Verify*

2: The following message means that the IPIN Number that was specified is already used by a different Tennis Europe Account.

   **IPIN Number:** *********  
   **IPIN Password:** ************  

   **Result:** This IPIN Number is already in use by another Tennis Europe Account. If you lost the login details for this Tennis Europe Account you can retrieve them by clicking this link.

   *Verify*

If you lost the login details for this other account then click the link that is provided in the error message (in grey). You should be redirected to the account retrieval page.

Enter the e-mail address you used to create the other Account with and your login details should be send to you. If you are unable to retrieve your account in this way then contact Tennis Europe. If you provide your IPIN Number (not your IPIN password) and the e-mail address you created the account with, Tennis Europe will be able to check the status of this account.
Logging in after creating your account.

After successfully creating an account you will be redirected to the login page. Submit your login name and password and click the “Login” button.

After logging in your name is displayed in the top right of the website instead of the “Login” text. Clicking your name in the top right of the website will open your profile;

Note: logging in can be done from any page on the Tennis Europe website by clicking “Login” in the blue bar at the top right of the website.